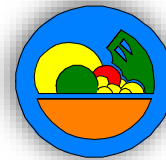




GREATER TZANEEN Municipality



VACANCY

The following position is being advertised and applicants are invited to apply.

FINANCE DEPARTMENT

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|---|
| 1 X CONTROLLER / BUYER – SUPPLY CHAIN (Job Id Nr. 3/5/0/011) |
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Salary: R350 075.52 per annum (Job level 7)

The purpose of the job of a Controller/Buyer is to obtain goods and services at the best price available at the right time, at the best quality and the correct quantity.

Key performance areas: The Controller/Buyer must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ♦ Procurement of stock/budget and services by assisting the Controller of Stores and Buyer and SCM Practitioner to obtain goods and services at the best price, at the right time, best quality and correct quantity ♦ Buyout purchases

Requirements: ♦ Diploma in Purchasing ♦ Computer literacy ♦ Communication skills ♦ Three (3) years experience ♦ Drivers Licence

Applications on the compulsory prescribed application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date: 11 August 2017 at 15:00

Enquiries: Ms H Maake (015) 307 8384/2/8006.

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR BM MATHEBULA – Act. MUNICIPAL MANAGER